

SPH - OIT



Unboxing at home – Remote Setup

Docking Station Setup:



Please assemble the docking station.

Dual monitor setup

You will need:

1x HDMI cable

1x VGA cable

Single monitor setup

You will need:

1x HDMI cable

or

1x VGA cable



DVI



VGA



HDMI



DisplayPort



Dual monitor setup

1x HDMI cable

1x VGA cable

Monitor 1



Monitor 2



Docking Station for Dual Monitor



Complete setup:



How are these monitors connected?

Monitor 1 using a VGA cable and Monitor 2 a HDMI cable connecting to the docking station. The docking station is connected to the laptop via USB cable that came along with the docking station.

Single monitor setup

1x HDMI cable or 1x VGA cable

Monitor 1

Option 1:



Option: 2



Docking Station setup for Single monitor

Option 1: HDMI cable



Option 2: VGA cable

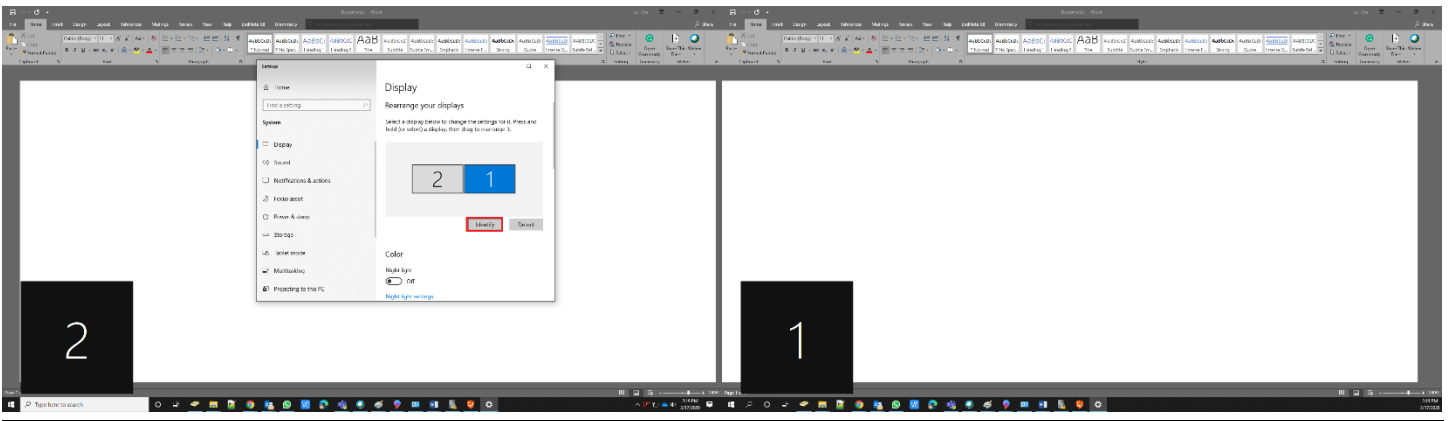


Complete setup:



Having Display Issues?

Is your mouse pointer not going across to the other monitor? This may be a display issue. You can resolve this issue by right clicking on your desktop and clicking on “**Display Settings**”

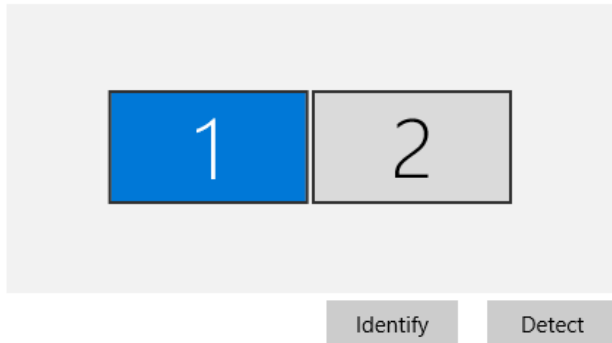


Click on “**Identify**” this will allow your computer will pinpoint which monitor is “2” and “1” (on the lower left-hand side of the screen.) To resolve the issue, you can drag the square with the number and swap the sides. This will rearrange your monitor and you should be able to drag your mouse left and right between one another.

Display

Rearrange your displays

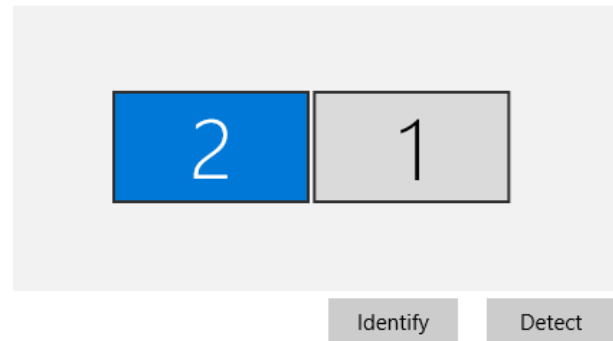
Select a display below to change the settings for it. Press and hold (or select) a display, then drag to rearrange it.



Display

Rearrange your displays

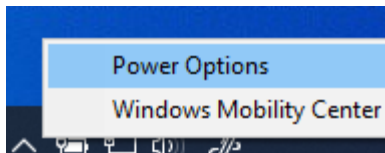
Select a display below to change the settings for it. Press and hold (or select) a display, then drag to rearrange it.



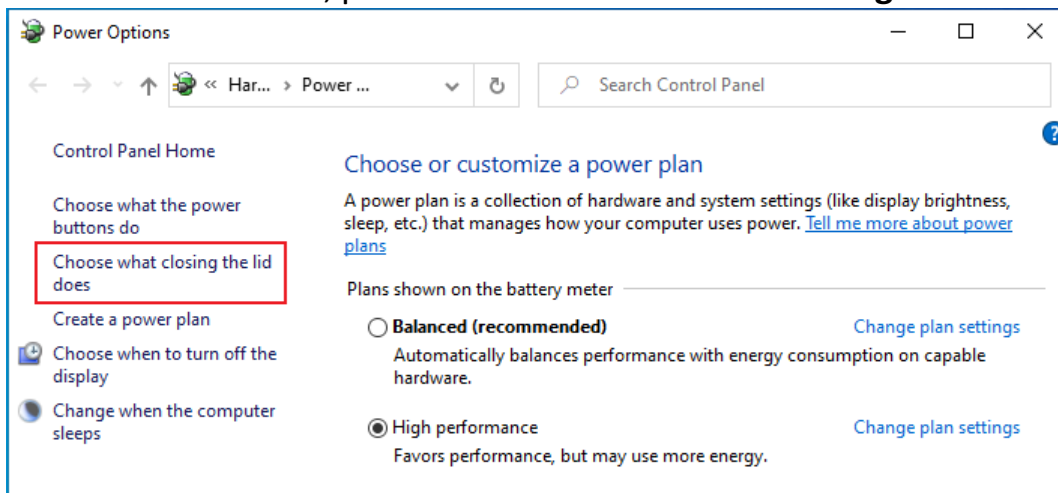
Why does my display go blank when I close my laptop lid?

You close your laptop's lid and everything goes blank. This is the result of your power settings. We can change these settings to adapt to your new setup by going into your power settings.

1. On the bottom right of your screen there is your battery information. Please right click and choose **"Power Options"**.



2. On the left hand side, please select **"Choose what closing the lid does"**



3. "When I close the lid" while "Plugged in", choose "Do nothing". Click **Save changes**.

The screenshot shows the Windows System Settings application. At the top, the title bar reads "System Settings" with standard window controls. Below the title bar is a navigation bar with a search box labeled "Search Control Panel". The main content area is titled "Define power buttons and turn on password protection" and includes a sub-header "Power and sleep buttons and lid settings".

Under "Power and sleep buttons and lid settings", there are two columns: "On battery" and "Plugged in". The "Plugged in" column is highlighted with a red box. The settings are as follows:

Setting	On battery	Plugged in
When I press the power button:	Sleep	Sleep
When I press the sleep button:	Sleep	Sleep
When I close the lid:	Do nothing	Do nothing (dropdown menu open)

The dropdown menu for "When I close the lid" in the "Plugged in" column is open, showing options: "Do nothing" (highlighted with a red box), "Sleep", and "Shut down".

Below the power settings is the "Shutdown settings" section, which includes two checked options:

- Sleep
Show in Power menu.
- Lock
Show in account picture menu.

At the bottom right, there are two buttons: "Save changes" (highlighted with a red box) and "Cancel".