



# Change of Grade

This form should be used by the course instructor to officially change a grade.

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<b>Student Name</b>	<b>Student ID#</b>	<b>Date</b>
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**Course Number:** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Semester:**       **Fall**             **Spring**             **Summer**            **Year** \_\_\_\_\_

**Location Course Offered:**     **New Brunswick**       **Newark**             **Online**

**Change of Grade:** **From** \_\_\_\_\_ **To** \_\_\_\_\_

**Reason for Change:**

**RETURN TO  
OFFICE OF THE REGISTRAR**

\_\_\_\_\_

Course Instructor's Signature	Date
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Copies to: Office of the Registrar Course Instructor Academic Advisor Student
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