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I. Special Opportunity! 2021-22 Work-Based Learning Supervision Training Application

The NJ Safe Schools Program (NJSS) is implementing a special grant funded initiative in partnership with the NJ Department of Education-Office of Career Readiness. The goal is to provide teachers free work-based learning (WBL or formerly school-sponsored structured learning experiences) supervisory trainings for career and technical education (CTE) and WBL in non-hazardous occupations throughout NJ via targeted recruitment. Only a minimal fee of \$20 per participant will be charged to pay for the administrative fees associated with issuing Occupational Safety and Health Administration (OSHA) cards and formal memos of completion.

Teachers will represent the State of NJ, with equal opportunity by region (north, central, and south) and additional opportunity for teachers in larger urban/suburban populations serving historically underrepresented minority, low-middle income students. Eligible teachers are endorsed (certification credentials) in CTE, agricultural education, business, and/or family and consumer sciences. This application is only available for those individuals that hold a NJ teacher certificate and a NJ CTE endorsement.

There will be six cohorts of online trainings available between fall 2021 and summer 2022. Participants are selected and assigned to cohorts #1-6 using application form via PsychData. To access the application form and see if you are eligible, please visit <https://www.psychdata.com/s.asp?SID=192380>.

If you apply and are not eligible for this opportunity, NJSS will contact you and provide more information to register for our regular work-based learning training cohorts, in 2022 at reduced total cost and an improved administrative process, being offered January-July 2022.

An outline of the four required courses for work-based learning supervision is below. The teachers eligible for the aforementioned opportunity are also required to take two other online topical courses—otherwise offered for free to teachers and students statewide—on apprenticeships and cyber-safety/cyber-security.

A. Federal Wage & Hour and Child Labor Laws

Online course. This course is hosted on the Rutgers Canvas learning management system (LMS) and takes about 4-6 hours to complete.

B. New Jersey Wage & Hour and Child Labor Laws

Online course for 2021-2022. This course has two parts. First, the online course on the Rutgers Canvas learning management system (LMS), then the live session hosted on Microsoft Teams.

C. OSHA 10 Plus

Online course for 2021-2022. This course has three parts. First, the “OSHA 10 General Industry” online course on CareerSafe, then the NJDOE 2-hour Safety and Health overview on the Rutgers Canvas learning management system (LMS), and lastly the live session hosted on Rutgers WebEx.

D. Designing & Implementing Student Training Plans

Online course for 2021-2022. This course has two parts. First, the online course on the Rutgers Canvas learning management system (LMS), including the completion of the mandatory day two field assignment, then the live session hosted on Rutgers WebEx.

Cohort	Cohort Time Period	Online Synchronous Live Session
Merged Cohort 1-2	October 12 - December 10, 2021	December 2 or December 9, 2021

Cohort 3	January 10 - February 11, 2022	February 3 or February 10, 2022
Cohort 4	March 7 – April 8, 2022	March 31 or April 7, 2022
Cohort 5	April 11 – May 20, 2022	May 12 or May 19, 2022
Cohort 6	May 23 – June 24, 2022	June 16 or June 23, 2022

III. New: 2022 Regular Schedule for Work-Based Learning Trainings

The regular schedule for work-based learning (WBL, formerly known as Structured Learning Experiences or SLE) trainings for certified teachers only who are applying for a cooperative education coordinator certificate-hazardous occupations, a cooperative education coordinator certificate, or who are appointed to coordinate WBL placements has been released.

An announcement will be made on our website <https://sph.rutgers.edu/training/nj-safe-schools/required-courses.html> and via a special e-newsletter when course costs and registration are available.

Email: cscbre@sph.rutgers.edu

Six cohorts will be available for registration, with the first cohort beginning January 2022 and the last cohort ending at the end of October 2022. **You must complete the four paid, required work-based learning online courses during the selected cohort's time period.** All trainings will be online, with asynchronous and synchronous parts to each of the four required WBL trainings.

A. Federal Wage & Hour and Child Labor Laws

Online course. This course is hosted on the Rutgers Canvas learning management system (LMS) and takes about 4-6 hours to complete.

B. New Jersey Wage & Hour/Child Labor Laws

Online course for 2021-2022. This course has two parts. First, the online course on the Rutgers Canvas learning management system (LMS), then the live session hosted on Microsoft Teams.

C. OSHA 10 Plus

Online course for 2021-2022. This course has three parts. First, the "OSHA 10 General Industry" online course on CareerSafe, then the NJDOE 2-hour Safety and Health overview on the Rutgers Canvas learning management system (LMS), and lastly the live session hosted on Rutgers WebEx. A memo with additional details will be emailed to participants upon registration.

D. Designing & Implementing Student Training Plans

Online course for 2021-2022. This course has two parts. First, the online course on the Rutgers Canvas learning management system (LMS), including the completion of the mandatory day two field assignment, then the live session hosted on Rutgers WebEx.

Note: In 2021-2022, we are accepting payment by credit card via our new registration system, ANCOR. Courses paid by credit card are eligible for a full refund upon cancellation in 2021-2022. There are no refunds for courses paid by personal check or district/school check in advance; however, you may move to another open training date for the same course in the same calendar year. If you must, for a documented reason agreed to by NJ Safe Schools Program, delay completion of course(s), then we strongly suggest a delay of one cohort time period. We will handle specific requests on a case-by-case basis, in consultation with the NJDOE.

Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders Course (Online Course - cost to be announced)		
Location	Course Dates	Online Registration
Online on Rutgers Canvas LMS	January - October 2022	Deadline for registration: September 30, 2022

New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course (Online Course - cost to be announced)		
Location	Cohort Dates	Online Registration

Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 1, on Canvas: January 18, 2022 – February 25, 2022 Live Session: February 17 or 24, 2022	Deadline for registration: January 31, 2022
Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 2, on Canvas: February 25, 2022 – April 1, 2022 Live Session: March 17 or 24, 2022	Deadline for registration: March 4, 2022
Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 3, on Canvas: March 25, 2022 – April 29, 2022 Live Session: April 14 or 21, 2022	Deadline for registration: April 8, 2022
Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 4, on Canvas: April 22, 2022 – June 3, 2022 Live Session: May 19 or 26, 2022	Deadline for registration: May 7, 2022
Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 5, on Canvas: June 6, 2022 – July 15, 2022 Live Session: June 30 or July 7, 2022	Deadline for registration: June 17, 2021
Online on Rutgers Canvas LMS and Microsoft Teams for live session	Cohort 6, on Canvas: September 19, 2022 – October 28, 2022 Live Session: October 13 or 20, 2022	Deadline for registration: September 30, 2022

OSHA 10 Plus (Online Course - cost to be announced)		
Location	Cohort Dates	Online Registration
Online on CareerSafe, Rutgers Canvas LMS, and Rutgers WebEx for live session	Cohort 1, on Canvas: January 18, 2022 – February 25, 2022 Live Session: February 17 or 24, 2022	Deadline for registration: January 31, 2022
Online on CareerSafe, Rutgers Canvas LMS, and Rutgers WebEx for live session	Cohort 2, on Canvas: February 25, 2022 – April 1, 2022 Live Session: March 17 or 24, 2022	Deadline for registration: March 4, 2022
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Online on CareerSafe, Rutgers Canvas LMS, and Rutgers WebEx for live session	Cohort 6, on Canvas: September 19, 2022 – October 28, 2022 Live Session: October 13 or 20, 2022	Deadline for registration: September 30, 2022

Designing & Implementing Student Training Plans (Online Course - cost to be announced)		
Location	Cohort Dates	Online Registration
Online on Rutgers Canvas LMS and Rutgers WebEx for live session	Cohort 1, on Canvas: January 18, 2022 – February 25, 2022 Live Session: February 17 or 24, 2022	Deadline for registration: January 31, 2022
Online on Rutgers Canvas LMS and Rutgers WebEx for live session	Cohort 2, on Canvas: February 25, 2022 – April 1, 2022 Live Session: March 17 or 24, 2022	Deadline for registration: March 4, 2022
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