

Volume 12, Issue 9: late April 2020 (2019-20 School Year)

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I. 2020 CTE SLE Required Trainings Schedule and Course Costs

For more information and the full 2020 calendar year schedule, please visit website below. The recently redesigned Training Schedule web page now displays content in a matrix format for better organization and easier navigation purposes. Please make note of training dates and locations and simultaneously plan school district / school approval processes, with purchase orders sent to us as soon as possible or pay by person check. **Course prices and registration are now available.**

<https://sph.rutgers.edu/training/nj-safe-schools/required-courses.html> Email: cscbre@sph.rutgers.edu

Please **send all checks and purchase orders to our address on the following link:**

<https://sph.rutgers.edu/training/nj-safe-schools/contact-us.html>

****Please note these training dates are subject to cancellation depending on state guidance. Please stay tuned; we will have 1-2 more newsletters in each of May and June.****

Other Notes:

Trainings start at 9:00am in 2019-2020 school year and finish between 3-3:30pm.

"Federal Wage & Hour & Child Labor Laws" course is only offered online; see details below.

A. OSHA 10+ (Two day in-person training)

This course has a mandatory online introduction. After you register online, an email will be sent approximately two weeks prior to the start of the course with additional information about the online portion. The online portion is the NJDOE 2-hour Safety and Health overview for 2.0 PDUs. This should be completed the week before the in-person class and no later than the week after the in-person course. Certificates and blue cards will not be mailed until requirements of this course have been completed, and payment is received.

B. Designing & Implementing Student Training Plans (Three day in-person training)

This course includes two in-person meeting days with a site visit day in-between. The 1st and 3rd days are at the location you register for and the 2nd day is off-site to allow flexibility in conducting required field visit(s) and preparing for group discussion. For the site visit day, you can contact NJDOE staff by email or phone to arrange a specific time period to talk with their SLE consultants.

C. New Jersey Wage & Hour/Child Labor Laws (One day in-person training)

D. Federal Wage & Hour and Child Labor Laws

Online course.

For more information, please email cscbre@sph.rutgers.edu

Note: There are no refunds for SLE courses paid by personal check or district/school check in advance; however, you may move to another open training date for the same SLE course in the same calendar year.

Note: Remember, as of January 1, 2020, the updated State of NJ minimum wage is now \$11.00 per hour.

Structured Learning Experience (SLE) Refresher Course

The SLE Refresher is now offered as a free online course on Rutgers Canvas learning management system. Teachers, supervisors and other staff working in NJ K-12 public and charter plus certain private secondary schools will receive two professional development units upon completing the course.

If you are interested in enrolling and completing the SLE Refresher course, please email the New Jersey Safe Schools office at cscbre@sph.rutgers.edu or call at (732) 235-9095 or -4988. Thank you!

Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders Course (1 day - 9:00am to 4:00pm - \$143)		
Location & Date	Description & Online Registration	Directions
December 2019-June 2020 as an online course	For description and to register, please click here .	Directions

New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course (1 day - 9:00am to 4:00pm - \$143)		
Location & Date	Description & Online Registration	Directions
Sicklerville, NJ at CCTS Spring 2020	May 21, 2020	Directions
Trenton, NJ at NJDOE LRC Summer 2020	June 11, 2020	Directions

OSHA 10 Plus (2 days - 9:00am-4:00pm - \$294, includes \$8 OSHA card processing fee)		
Location & Date	Description & Online Registration	Directions
Mays Landing, NJ at ACSSSD Spring 2020	May 6-7, 2020	Directions
Denville, NJ at Morris County Vocational School Spring 2020	May 27-28, 2020	Directions
Sicklerville, NJ at CCTS Summer 2020	June 9-10, 2020	Directions
Trenton, NJ at NJDOE LRC Summer 2020	June 24-25, 2020	Directions

Designing & Implementing Student Training Plans (3 days - 9:00am-4:00pm - \$429)		
Location & Date	Description & Online Registration	Directions
Mays Landing, NJ at ACSSSD Spring 2020	May 11-13, 2020 June 2-4, 2020	Directions
Trenton, NJ at NJDOE LRC Summer 2020	July 13-15, 2020	Directions

II. New: Official State and Federal COVID-19 Guidance

The State of NJ has a number of credible resources regarding COVID-19. Live updates, announcements, health information and services, and resources for at home student learning can be accessed for free online. If you are interested in accessing official State of NJ guidance, please visit

<https://covid19.nj.gov/>
<https://www.nj.gov/health/cd/topics/ncov.shtml>
<https://www.nj.gov/education/covid19/>.

The U.S. government also provides COVID-19 guidance related to schools. A couple resources are provided below, one from the Centers for Disease Control and Prevention (CDC) on recommendations for cleaning and disinfection and one from the U.S. Office of Civil Rights. If you are interested in accessing these federal guidance, please visit

https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html?deliveryName=USCDC_10_4-DM24118
<https://www2.ed.gov/about/offices/list/ocr/docs/ocr-coronavirus-fact-sheet.pdf>.

III. New: Federal COVID-19 Personal Protective Equipment Guidance

In light of recent news regarding the shortage of surgical masks and gowns, the U.S. Food and Drug Administration (FDA) has released frequently asked questions or FAQs to address the most common public concerns. If you are interested in viewing the FDA's FAQs, please visit <https://www.fda.gov/medical-devices/personal-protective-equipment-infection-control/faqs-shortages-surgical-masks-and-gowns>.

On April 8, 2020, Governor Murphy signed an executive order mandating NJ residents wear face masks when in public places. Further guidance and recommendations regarding the proper use and wear of cloth face coverings are provided by the U.S. Centers for Disease Control and Prevention (CDC). If you are interested in reviewing these recommendations, please visit <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html>.

Additionally, information regarding alternatives to N-95 and other authorized respirators can be found on the FDA website. For this information, please visit <https://www.fda.gov/media/136663/download>.

IV. New: U.S. FDA Guidance on Grocery Shopping and Food Safety

The U.S. Food and Drug Administration (FDA) has released updated information to keep in mind while grocery shopping, including wearing a face mask, wiping shopping carts, practicing social distancing, and washing hands when back at home. Food safety practices to help prevent foodborne illnesses are also provided, including proper food storage and sanitizing kitchen spaces. For more information, please visit https://www.fda.gov/food/food-safety-during-emergencies/shopping-food-during-covid-19-pandemic-information-consumers/?utm_campaign=FoodCOVID_Shopping_04152020&utm_medium=email&utm_source=Eloqua.

V. New: Phone App With Hundreds of Safety and Health Fact Sheets

The "OSH Answers App" contains the entire collection of about 600 fact sheets—previously accessed for use worldwide in English and in French—currently available on the Canadian Centre for Occupational Health and Safety website. These fact sheets are practical, easy-to-read sources of safety and health information on a wide variety of topics and organized by major subject areas. The app also has a "search" box (tool).

Please note once this app is downloaded to your device, there is no need for a wireless connection to use it. It can be used offline, in remote areas and work sites where wireless connectivity is absent or unreliable.

This app is available for free on iOS and Android devices. For more information, please go to: <http://www.ccohs.ca/youngworkers>, or, directly to http://www.ccohs.ca/products/oshanswers_app/.

VI. Redesigned NJ Safe Schools Web Pages

The NJ Safe Schools program has recently redesigned its Special Health Care Needs and Websites & Resources web pages. The web pages now display content in a matrix format for better organization and easier navigation purposes.

Also, as noted above, we redesigned our Trainings web pages including the SLE schedule page. To access a number of NJ and Federal safety and health, school-to-careers, and school-to work and/or apprenticeships resources, please visit <https://sph.rutgers.edu/training/nj-safe-schools/special-health-care-needs.html> and <https://sph.rutgers.edu/training/nj-safe-schools/websites.html>.

VII. Permanent NJ Safe Schools Resources (available online for free)

A. The non-SLE schedule will be added throughout the year. For more information, see below and visit <https://sph.rutgers.edu/training/nj-safe-schools/non-sle-general.html>.

Please contact us at 732-235-4988 or cscbre@sph.rutgers.edu for details and how to enroll. Note: There are no new course enrollments July through September of each calendar year.

B. Structured Learning Experience Frequently Asked Questions (NJ Safe Schools website)

We have a frequently asked question (FAQ) section on the NJ Safe Schools website. There are over 50 FAQs on the list covering a range of topics in four subcategories pertaining to structured learning experiences (SLEs). Questions about SLE supervision eligibility, SLE program set-up, worksite placement considerations, required paperwork and on-site workplace concerns for students in SLEs are included. The list of FAQs was compiled from actual questions submitted by NJ teachers/supervisors. Each of the responses previously appeared in print or electronic newsletters through the NJ Safe Schools Program or the "SLE info share listserv." Please go to: <https://sph.rutgers.edu/training/nj-safe-schools/faq.html>.

C. NJ Safe Schools Manual is annually updated to reflect the latest changes to both federal and/or State of NJ codes pertaining to the National Fire Protection Agency and National Electrical Code, Hazard Communication Standard, etc. The Manual includes a collection of self-inspection checklists covering environmental, health and safety regulations for secondary occupational and career orientation programs in New Jersey public schools and private schools for the disabled. The entire Manual is available to access online and as an app (see below), and meets Accessibility Guidelines.

Please go to the NJ Safe Schools website at <https://sph.rutgers.edu/training/nj-safe-schools/manual.html>.

Note: The Manual does not replace responsibility of each school district and school to provide students with a safe and healthful environment, i.e., beyond hazards outlined in Manual.

The Manual is also still available via mobile app for download in Google Play! The app name is "NJ SS Manual" if you want to look it up directly. This app is free to download! When accessed on a mobile device you will be prompted to download this free app.

The app has a home page plus three other sections easily navigated from a home page description-- Checklists, Supporting checklists, Appendices (all as PDF files).

D. Online Incident Reporting Mandated by State of NJ Law

The New Jersey Safe Schools/NJDOE Incident Reporting Form for Career and Technical Education Programs, Cooperative Education Experiences, and Structured Learning Experiences is online at <https://sph.rutgers.edu/training/nj-safe-schools/incident-reporting.html>.

Schools are now required by code (N.J.A.C. 6A:19-6.5) to submit their incident report online. You can also download a copy of the newly updated "Guidance Manual for Completing the Incident Reporting Form" on this site. Note: The Guidance Manual was updated as of December 2018.