

Volume 12, Issue 2: October 2019 (2019-20 School Year)

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I. CTE SLE Required Trainings

The 2020 SLE Training schedule will be released early November and posted on our website in late fall 2019. Please note there will be trainings held throughout the State of NJ, at six sites in three regions.

Please **send all checks and purchase orders to our address on the following link:**

<https://sph.rutgers.edu/training/nj-safe-schools/contact-us.html>

Other Notes:

Trainings start at 9:00am in 2019-2020 school year and finish between 3-3:30pm.

“Federal Wage & Hour & Child Labor Laws” course is only offered online; see details below.

A. OSHA 10+ (Two day in-person training)

This course has a mandatory online introduction. After you register online, an email will be sent approximately two weeks prior to the start of the course with additional information about the online portion. The online portion is the NJDOE 2-hour Safety and Health overview for 2.0 PDUs. This should be completed the week before the in-person class and no later than the week after the in-person course. Certificates and blue cards will not be mailed until requirements of this course have been completed, and payment is received.

B. Designing & Implementing Student Training Plans (Three day in-person training)

This course includes two in-person meeting days with a site visit day in-between. The 1st and 3rd days are at the location you register for and the 2nd day is off-site to allow flexibility in conducting required field visit(s) and preparing for group discussion. For the site visit day, you can contact NJDOE staff by email or phone to arrange a specific time period to talk with their SLE consultants.

C. New Jersey Wage & Hour/Child Labor Laws (One day in-person training)

D. Federal Wage & Hour and Child Labor Laws (Online training)

Online course.

For more information, please email cscbre@sph.rutgers.edu

P.S.:

Note: Remember, as of July 1, 2019, the updated State of NJ minimum wage is now \$10.00 per hour.

Structured Learning Experience (SLE) Refresher Course

The SLE Refresher is now offered as a free online course on Rutgers Canvas learning management system. Teachers, supervisors and other staff working in NJ K-12 public and charter plus certain private secondary schools will receive two professional development units upon completing the course. If you are interested in enrolling and completing the SLE Refresher course, please email the New Jersey Safe Schools office at cscbre@sph.rutgers.edu or call at (732) 235-4988 or -9095. Thank you!

II. Reminder: “Special E-news” of Survey with E-Gift Card at End

Please refer to “special e-news” of October 1, 2019 and please do the survey by our team as funded by Rutgers Center on Gun Violence Research. It will

take about 10 minutes to complete; at end, \$15 e-gift card option available as an extra incentive. Thank you in advance for participation!

III. BIANJ's Concussion: What Youth Sports Coaches Need to Know

The Brain Injury Alliance of New Jersey (BIANJ), in collaboration with the Rutgers Youth Sports Research Council, has developed this free, one-hour online course specifically designed to answer questions coaches have about concussion in recreational youth sports. Once you register for the concussion course and select a password, you will be able to complete it at your convenience. The completion of a quiz and a course evaluation are required at the conclusion of the course for you to receive a Certificate of Completion. To pass, participants must achieve a score of at least 70% on the quiz; afterwards, a Certification of Completion will be emailed to you. Please note you will be able to re-take the quiz as many times as necessary to pass the course.

If you are interested in registering for this free course or accessing additional course-related materials, please visit bianj.org/youth-coaches-course or youthsports.rutgers.edu/concussions.

IV. Mercury Has Been Found in Some Types of School Flooring

Healthy Schools Now (HSN), a coalition chaired by NJ Work Environment Council, has been working closely with partners to address mercury which has been found in some [rubberized floors](#) in NJ schools. The floors, installed as late as 2006, contain phenyl mercuric acetate (PMA), a catalyst which releases odorless, colorless mercury vapor. These contaminated floors emit harmful mercury vapor indefinitely [putting students and staff at risk](#). These floors need to be identified and tested to assess toxicity. To date eight states, as well as Canada, have identified this flooring as a health hazard.

V. Permanent NJ Safe Schools Resources (available online for free)

A. The non-SLE schedule will be added throughout the year. For more information, see below and visit <https://sph.rutgers.edu/training/nj-safe-schools/non-sle-general.html>.

Please contact us at 732-235-4988 or cscbre@sph.rutgers.edu for details and how to enroll. Note: There are no new course enrollments July through September of each calendar year.

B. Structured Learning Experience Frequently Asked Questions (NJ Safe Schools website)

We have a frequently asked question (FAQ) section on the NJ Safe Schools website. There are over 50 FAQs on the list covering a range of topics in four subcategories pertaining to structured learning experiences (SLEs). Questions about SLE supervision eligibility, SLE program set-up, worksite placement considerations, required paperwork and on-site workplace concerns for students in SLEs are included. The list of FAQs was compiled from actual questions submitted by NJ teachers/supervisors. Each of the responses previously appeared in print or electronic newsletters through the NJ Safe Schools Program or the "SLE info share listserv." Please go to:

<https://sph.rutgers.edu/training/nj-safe-schools/faq.html>.

C. NJ Safe Schools Manual is annually updated to reflect the latest changes to both federal and/or State of NJ codes pertaining to the National Fire Protection Agency and National Electrical Code, Hazard Communication Standard, etc. The Manual includes a collection of self-inspection checklists covering environmental, health and safety regulations for secondary occupational and career orientation programs in New Jersey public schools and private schools for the disabled. The entire Manual is available to access online and as an app (see below), and meets Accessibility Guidelines.

Please go to the NJ Safe Schools website at <https://sph.rutgers.edu/training/nj-safe-schools/manual.html>.

Note: The Manual does not replace responsibility of each school district and school to provide students with a safe and healthful environment, i.e., beyond hazards outlined in Manual.

The Manual is also still available via mobile app for download in Google Play! The app name is "NJ SS Manual" if you want to look it up directly. This app is free to download! When accessed on a mobile device you will be prompted to download this free app.

The app has a home page plus three other sections easily navigated from a home page description-- Checklists, Supporting checklists, Appendices (all as PDF files).

D. Online Incident Reporting Mandated by State of NJ Law

The New Jersey Safe Schools/NJDOE Incident Reporting Form for Career and Technical Education Programs, Cooperative Education Experiences, and Structured Learning Experiences is online at <https://sph.rutgers.edu/training/nj-safe-schools/incident-reporting.html>.

Schools are now required by code (N.J.A.C. 6A:19-6.5) to submit their incident report online. You can also download a copy of the newly updated "Guidance Manual for Completing the Incident Reporting Form" on this site. Note: The Guidance Manual was updated as of December 2018.