

## SCHOOL POLICY

**Section Title:** Academic Matters

**Policy Name:** Full-Time Status for Advanced PhD in Public Health Students

**Responsible Executive:** Director of Doctoral Studies

**Responsible Office:** Office of the Registrar

**Originally Adopted:** 07/28/2021

**Revisions:**

### I. PURPOSE

This policy defines the requirements for full-time status for advanced PhD in Public Health students in the Rutgers School of Public Health.

### II. ACCOUNTABILITY

The Office of the Registrar is responsible for implementing this policy under the general direction of the Director of Doctoral Studies and the Associate Dean for Academic Affairs.

### III. APPLICABILITY

A matriculated PhD in Public Health student enrolled Fall 2018 and after is expected to remain registered full-time every fall and spring semester. Once a PhD in Public Health student has passed their qualifying examination and actively working on their dissertation research, they are considered to be an advanced PhD in Public Health student.

#### i. Full-Time Status

An advanced PhD in Public Health student is considered to be enrolled full-time in a semester when the student has registered for at least one (1) or more Doctoral Research credits in fall, spring or summer semesters. Enrollment is determined after the add/drop period.

All PhD in Public Health students are encouraged to plan their enrollment of Doctoral Research credits so that they avoid accumulating more than the required 24-credits of Doctoral Research when they complete their PhD in Public Health degree. A recommended enrollment of Doctoral Research is 4-credits per semester over two years, or six semesters. However, enrollment plans will vary by each doctoral student.

Federal and state aid programs have varying requirements of eligibility in terms of required enrollment; please discuss any requirements with the funder and academic advisor. International students should consult with the Rutgers Office of Global Affairs regarding visa requirements in terms of required enrollment.