

## COURSE SUBSTITUTION FORM

This form should be used to request a course substitution. Please note: Course Substitutions will NOT reduce the number of credits required for your degree. Students should consult their advisor for an appropriate replacement course or credits. Please type or print legibly.

**THIS FORM MUST BE SUBMITTED TO YOUR CAMPUS OFFICE.**

- Name:** \_\_\_\_\_  
*Last Name* *First Name* *Middle Initial*
- Student ID:** \_\_\_\_\_
- Rutgers Email Address:** \_\_\_\_\_

**I would like to request the following the Course Substitution:**

**The course I have taken is:**

Course Title: \_\_\_\_\_

Course Number: \_\_\_\_\_ Credits: \_\_\_\_\_ Grade Received: \_\_\_\_\_

A copy of the course syllabus may be requested.

**I would like the above course to substitute for the following course:**

Course Title: \_\_\_\_\_

Course Number: \_\_\_\_\_ Credits: \_\_\_\_\_

**RETURN TO  
CAMPUS OFFICE**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Advisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair's Signature

\_\_\_\_\_  
Date

Copies to:  
Campus Office  
Office of the Registrar  
Department Chair  
Student